**DEFINITION OF DONE**

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**Revision history**

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# INTRODUCTION

## Purpose

The definition of done will be the “done” criteria for the stakeholders to know how the story is done.

## Audience

|  |
| --- |
| **Intended Audiences** |
| Customer |
| Mentor |
| Project owner |
| Imagineers team members |

# DEFINITION OF DONE

|  |  |
| --- | --- |
| Category | Detail |
| User Story Clarity | User stories selected for the sprint are complete with respect to product theme, understood by the team, and have been validated by the detailed acceptance criteria. |
| Tasks Identified | Tasks for selected user stories have been identified and estimated by the team. - |
| Product owner approval | Each finished user story has been passed through UAT (User Acceptance Testing) and signed off as meeting requirements |
| Updating Product Backlog | All features not done during the sprint are added back to the product backlog. All incidents/defects not handled during the sprint are added to the product backlog. |
| Environment ready | Development environment is ready with all third-party tools configured.  Staging environment is ready.  Continuous integration framework is in place  Test data for the selected features has been created |
| Design complete | Design analysis is complete as per the user story or theme.  Prototype have been created and approved by the respective stakeholders.  Use cases are developed |
| Unit test cases written | Unit test cases have been written for the features to be developed |
| Documentation Ready | Documentation to support the sprint demo is ready |
| Code Complete | Source code changes are done for all the features in the “to do” list.” Source code has been commented appropriately. |
| Unit testing is done | Unit test cases have been executed and are working successfully |
| Code Refactoring | Source code has been refactored to make it comprehensive, maintainable and, amenable to change. |
| Code checking | Source code is checked in the code library with appropriate comments added. |
| Code merging and tagging | Finalized source code has been merged with the main branch and tagged appropriately (merging and tagging guidelines are to be used) |
| Project metrics are ready | Burndown chart has been updated regularly and is up to date. |
| Functional testing done | Test team has reviewed and conducted necessary manual test cases to ensure that tests are passing. All incidents/defects are reported.  100% executed test cases and 80% test cases pass.  There are no major defect occurred  Accept 20% minor defects in layout or the defect doesn’t affect system |
| Acceptance testing done | Each finished user story has been passed through UAT (User Acceptance Testing) and signed off as meeting requirements (see also Product Owner Approval). |
| Closure | All finished user stories/tasks are marked complete/resolved. Remaining hours for task set to zero before closing the task. |